

Removing a Charity from the Charity Register

What a Guild needs to do before attempting to go online and deregister

- Guilds need to have held an EGM to pass a Special Resolution to close the Guild and to decide which Charity the residual funds will go to (this must be a Registered Charity)
- The reason for the closure must be recorded in the minutes of the EGM
- Pay off all their debts and liabilities including distributing the residual funds
- Complete their final accounts which the Charity Commission may wish to see.
- Deregister with the Charity Commission.

Below is the information a Guild will need before it goes online to deregister their charity. (This is taken from the Charity Commission Website.)

You must remove your charity from the charities register if you've closed (or 'dissolved') it.

Before you start

You'll need the:

- *value of your charity's remaining assets - and what happened to them when you closed the charity*
- *reason for the closure - recorded in the minutes of the meeting when the trustees decided to close*
- *registered number of the new charitable company if your charity has become a charitable company*
- *registered number of the charity getting your charity's remaining property if you've transferred it*